

Orders

- Fill in an order sheet (either on your computer or by hand). An order sheet can be obtained from the nursery or downloaded as an Excel file from this webpage <http://www.landcare.nsw.gov.au/groups/murrumbateman-landcare-group/nursery>.
- A nursery manager organises teams to sow seeds when the timing is appropriate.
- There is no need for a person's name labels to be put in seed trays or boxes of tubes.
- The orders are sorted into bundles for each person by the nursery manager and the person notified by email.

Some notes on ordering plants

- Note that plants are available from the MLG nursery for financial members for no charge.
- Before ordering, check the document *Murrumbateman Landcare group nursery list – annotated* on the website. This will give you an idea of the best plants for particular sites.
- Include the numbers of each plant type on your order form.
- Email the order form to MLG nursery mlg_nursery@yan.org.au or bring a hardcopy to a working bee at the nursery. A nursery manager will discuss your order with you.
- Come to a nursery working bee if at all possible to help other volunteers grow plants for everyone.
- Large orders may need a follow-up discussion with the nursery manager about a planting strategy.
- Planting in paddocks will need tree guards; these can be purchased at cost price from the nursery.

Sowing seeds

- Put a piece of paper in the bottom of a seedling tray.
- Pour Martins Native Seed Planting Mix into the tray.
- Sprinkle seeds on top.
- Gently sprinkle more Martins Mix over the top for bigger seeds, or vermiculite for tiny seeds.
- Water the box.
- **Put in a label showing the plant type and another showing the date of sowing.**
- Put in glasshouse beside the shed.

Preparing boxes of tubes

- Pack tubes into polystyrene boxes tightly so that there are no gaps.
- In the wheelbarrow, pour Martins Seed Planting Mix on top of box of tubes.
- Gently pack soil down to remove air gaps by dropping the box or pushing soil from above with fingers or another tube.
- Water box of tubes.

Potting seedlings

- Make holes in tubes of soil with a dibber (or dibbler) stick.
- Lift out plants from seedling tray with a dibber stick and hold plant by a leaf.
- Try not to expose roots – if possible, leave soil on roots as you lift.
- Best to take out one plant at a time to reduce root exposure.
- Trim roots with scissors if too long to go into pot.
- Guide roots into hole gently with dibber stick, keeping roots as straight as possible.
- Press firmly around the top with fingers – it is important to get rid of air gaps.
- Top up with more soil if needed.
- Water with Seasol (about 20mls per watering can).
- Put in a label showing plant type.
- Put finished boxes into shadehouse.

If it is hot, there is a marquee in the shed to give shade for volunteers working at the nursery.