

## **NSW Landcare Program – Local and Regional Coordinator Regional Implementation Proposal.**

The following are an outline of the questions you will need to complete as part of your regional proposal. You will need to complete them online via this link:

<https://form.jotform.co/91287554029867>

### **The Questions:**

NSW Landcare Program - Local and Regional Coordinator Regional Implementation Proposal

This form is to be completed and submitted as the Regional Implementation Proposal for the NSW Landcare Program Local and Regional Coordinators. The Program is calling for proposals based on Local Land Services Regions. Before completing this form, please ensure you have read the NSW Landcare Program Implementation Approach to Local and Regional Coordinators supporting material. If you have any questions, please contact Chris McCulloch on [chris.mcculloch@lls.nsw.gov.au](mailto:chris.mcculloch@lls.nsw.gov.au) or Natasha English on [nenglish@landcarensw.org.au](mailto:nenglish@landcarensw.org.au)

#### **Regional Details**

- Local Land Services Region
- Local Coordinator FTE requested across region?
- Regional Coordinator FTE requested?

#### **Primary Contact for Proposal:**

- Key Contact
- Organisation
- Role in Organisation
- Contact Number
- Contact Email

#### **Alternate Contact for Proposal:**

- Key Contact
- Organisation
- Role in Organisation
- Contact Number
- Contact Email

## **Development of this Regional Proposal**

The NSW Landcare Program recognises that approaches to Local and Regional Coordinators will differ across each region based on local contexts.

The first part of this Regional Implementation Proposal is about how you have come together as a regional community to consider the best approach to implementing the Local and Regional components of the Program.

You should include considerations and input from Landcare, Local Land Services and other key partners in your region:

- How did you come together in your region to design this Regional Proposal?
- Which organisations or groups were represented in the development process?

The structure of the Program in each region will look different based on the organisations and partners in each region.

This section asks you to describe the proposed structure of the Program in the region. How will the hosting and contractual arrangements best work in your region to meet your local needs and those of the Program?

### Definitions:

Host: An organisation that employs or directly oversees a Coordinator under this program. This includes those organisations that hold a service agreement with the Program and those that are delegated the management of a Coordinator by a larger scale host (such as a whole of region network)

This does not include the organisation that may provide office space or similar (such as a Council that employs a Coordinator on behalf of a Landcare Network that is a Host).

- How will Local Coordinators be hosted?
- How will the Regional Coordinator be hosted?
- How well do the Landcare Partners in your region collaborate to address local and regional issues?
- Does this proposal link to any other Regional Implementation Proposals?
- Proposed Local Coordinator Host Organisations

This section will capture relevant detail on each of the proposed Host organisations for Local Coordinators.

## **Local Coordinators.**

This section asks some specific questions about each Host organisation in your region.

1. In some regions there is one Host Organisation that will cover a whole region and manage all the Local Coordinators as one entity - These regions should complete one of the drop down sections below.
2. In some regions there is one Host Organisation that covers a whole region but then delegates management of Local Coordinators down to individual Hosts - in this case, the whole of region and each sub-host should complete an individual drop down section below.
3. In some regions there are several individual Host Organisations - each of these should complete an individual drop down section below.
4. In some regions there are a mix of individual Host Organisations and Hosts Organisations that manage several Coordinators - each of these should complete an individual drop down section below.

If you have any questions about how to complete these sections, please contact Chris McCulloch: 0427 061 164

### **Definitions:**

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### **Questions:**

Proposed Host - Complete this section for each host

- Name of Host Organisation
- Are you an Individual Host or a Regional Host that delegates to Individual Hosts?
- Other type of Host? Describe:
- Key Contact
- Role in Organisation
- Contact Number
- Contact Email
- Is the Host incorporated?
- Is the Host registered as a Not-For-Profit?

- Does the Host have the appropriate insurances?
- Total Local Coordinator FTE requested
- Number of Local Coordinators proposed
- What are the key areas of focus for Local Coordinators in your area?
- Who are the groups, networks or organisations that will be supported by this Program?
- Will the Local Coordinators be co-funded by any other program? Describe:
- Describe the experience the Host has in managing or employing staff:

**Proposed Structure for each Local Coordinator:**

This section asks for information about how you will structure your Local Coordinator within your organisation. If you have more than one, please add their details.

If you do not know some of the details, please leave a comment in the bottom of the section.

- FTE from Program
- Other FTE
- Source of other FTE
- Proposed hours per week
- Primary location/area if known
- Is there someone currently working in this role?
- Any additional comments?

**Regional Coordinator Arrangements**

This section will capture relevant detail on each of the proposed arrangements in relation to hosting a Regional Coordinator.

Regional Coordinator Host - Complete this section.

- Name of Host Organisation
- Key Contact
- Role in Organisation
- Contact Number
- Contact Email
- Member of Landcare NSW Inc.?

- Is the Host registered as a Not-For-Profit?
- Does the Host have the appropriate insurances?
- Describe the importance of a Regional Coordinator in your region:
- As a Regional Coordinator Host, how will you ensure that support to Landcare is provided broadly across your region?
- Describe how the Regional Coordinator will link to the Program at a state level?
- Will the Regional Coordinator be co-funded by any other program? Describe:
- Describe the experience the Host has in managing or employing staff of this level:
- Proposed Structure for Regional Coordinator:
  - FTE from Program
  - Other FTE
  - Source of other FTE
  - Proposed hours per week
  - Primary location/area if known
- Is there someone currently working in this role?
- If someone is already in the role, please describe: